

Microsoft Word 2019 - Advanced™

The Microsoft Word – Advanced online test assesses candidates' skills in using the advanced functions of the text editor. The questions specifically measure their ability to format a Word document.

FORMAT

20 questions
and exercises

PRICE

\$20

DURATION

30 minutes

LANGUAGES AVAILABLE

French
English

EVALUATED DIMENSIONS

- ▶ Environment and methods
- ▶ Page layout and formatting
- ▶ Editing tools
- ▶ Graphic objects and tables

PSYCHOMETRIC QUALITIES

- ▶ The Microsoft Word – Advanced test is owned and maintained by Isograd/TOSA.

* TOSA is an international standard for the assessment and certification of office and digital skills.