

Results report

Adaptive Excel Office 365 Assessment Test (FR)



Mr B Candidat

Group: Groupe principal
Skill Level: Productive - 3/5
Time: 14:27
Test date: May 28, 2026



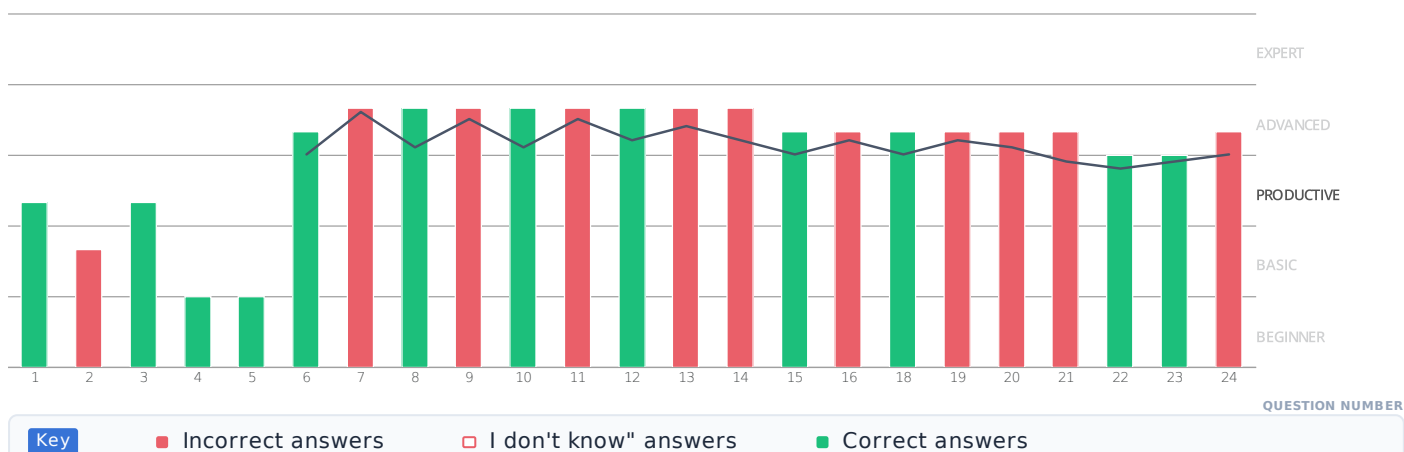
Skill Level: Productive - 3/5

Skills Synthesis The candidate demonstrates solid foundational Excel competencies at a productive level. They excel in basic environment management, including column formatting, sheet navigation, and automatic calculation controls. The candidate successfully handles essential functions like absolute addressing, SUMIF.ENS, and formula replication across ranges. They understand moderate-difficulty concepts such as subtotals and radar chart creation. However, gaps emerge in advanced areas. The candidate struggles with complex database functions (BDSOMME, BDMOYENNE, BDNBVAL), pivot table management, and specialized lookup functions (VLOOKUP vs XLOOKUP). They lack proficiency in page setup features and data manipulation techniques like slicers. While capable of managing straightforward spreadsheet tasks, the candidate requires development in advanced analytical and data management functions to reach higher proficiency levels.

1 Analysis

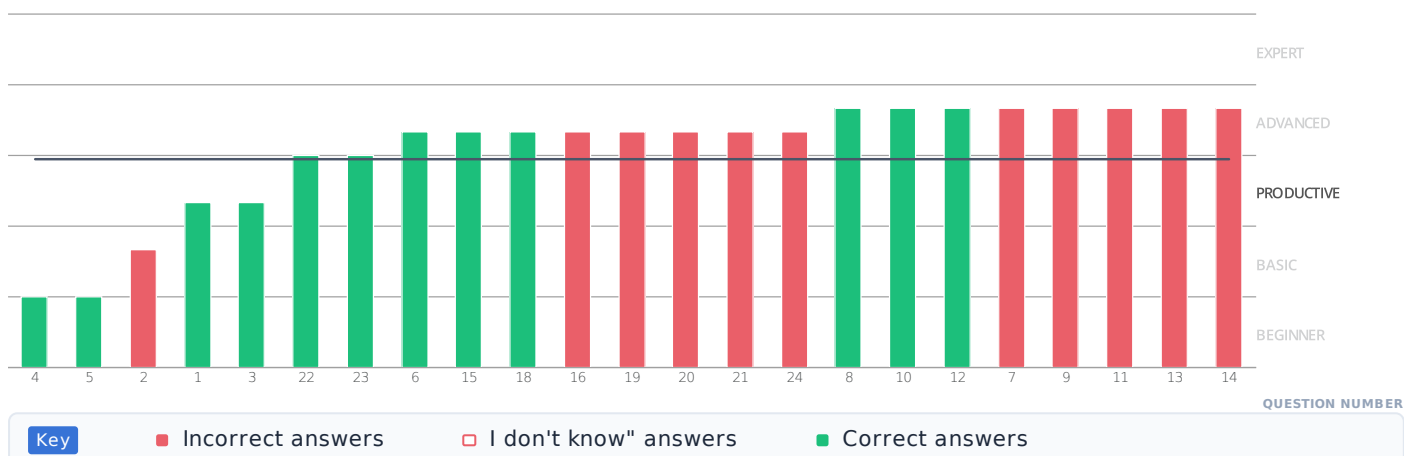
Progressive estimate of candidate level

This chart shows how the system adapted the difficulty level of the questions to candidate responses as the test progressed. The grey line shows the candidate's estimated skill level before each question.

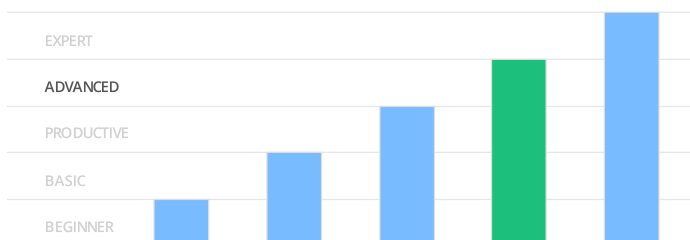


Questions ordered by difficulty level

This chart shows the questions the candidate was asked, by level of difficulty.



Environment and Methods



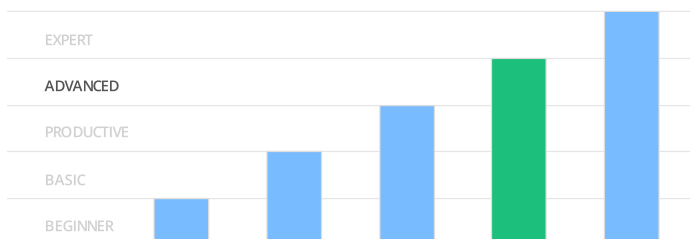
DOMAIN DESCRIPTION:

Questions in this domain cover the Excel software environment: window elements, ribbon customization, the Quick Access Toolbar, etc. It also includes questions related to saving and printing documents in Excel, workbook layout, and protecting documents.

AI ANALYSIS OF ANSWERS

The Environment and Methods domain covers Excel software features including ribbon customization, Quick Access Toolbar, document saving and printing, workbook layout, and document protection. The candidate demonstrates advanced proficiency at 4/5 skill level. Regarding basic operations, the candidate can change column width and insert columns while understanding formula impacts. For intermediate tasks, the candidate successfully manages sheets, disables automatic calculation, and removes notes efficiently. However, the candidate struggles with page layout settings, pivot table updates, and page display modes. The candidate's success on moderately difficult practical exercises, particularly in plan manipulation and sheet management, has positively contributed to the advanced skill assessment.

Functions



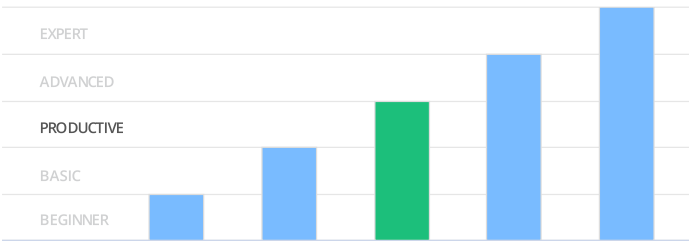
DOMAIN DESCRIPTION:

Questions in this domain cover formulas and functions. They vary from simple formulas (computing a sum, performing a simple test) to complex formulas (database functions, VLOOKUP, INDEX, etc.).

AI ANALYSIS OF ANSWERS

The Functions domain encompasses formulas ranging from simple calculations to complex database and lookup functions including VLOOKUP, INDEX, and advanced conditional functions. The candidate achieves an advanced skill level of 4/5. In fundamental formula operations, the candidate demonstrates proficiency with absolute addressing, formula copying, and scientific notation formatting. For database functions, the candidate understands SOMME.SI.ENS and newer functions like SCAN and REDUCE, but cannot effectively apply BDSOMME or differentiate between RECHERCHEV and RECHERCHEX. The candidate shows strong capability in practical formula implementation and manipulation, successfully handling complex formula scenarios while showing gaps in specific database function applications.

Formatting



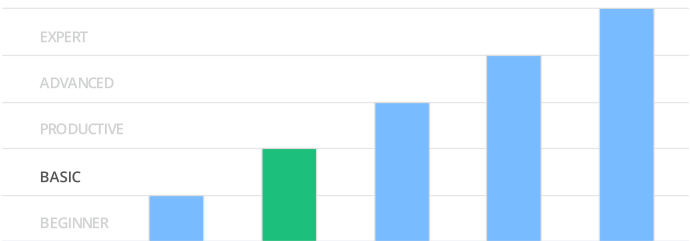
DOMAIN DESCRIPTION:

Questions in this domain cover cell formatting (alignment, font, styles), advanced number formatting (sorting, charts, advanced filters), and conditional formatting. Advanced-level questions and exercises also focus on data formatting.

AI ANALYSIS OF ANSWERS

The Formatting domain covers cell formatting including alignment, fonts, styles, number formatting, sorting, charts, advanced filters, and conditional formatting. The candidate demonstrates productive proficiency at 3/5 skill level. Regarding basic formatting, the candidate can change column width and apply scientific notation formatting effectively. For chart and display formatting, the candidate understands radar charts but struggles with page layout modes and print area gridlines. The candidate cannot replicate actions or manage page setup properly. While the candidate shows competence in fundamental formatting tasks and chart creation, significant gaps remain in advanced page layout settings and display mode management, limiting overall formatting expertise.

Data Manipulation



DOMAIN DESCRIPTION:

Questions in this domain cover formatting data in Excel (basic cell formatting, conditional formatting, dates, advanced numeric formats, etc.), charts, and pivot tables.

AI ANALYSIS OF ANSWERS

The Data Manipulation domain covers data formatting in Excel including cell formatting, conditional formatting, dates, numeric formats, charts, and pivot tables. The candidate demonstrates basic proficiency at 2/5 skill level. Regarding pivot table operations, the candidate cannot update pivot tables or insert field segments effectively. For chart manipulation, the candidate understands radar charts but cannot add projection lines or manage complex chart features. In data tools, the candidate uses the Subtotal tool successfully but struggles with database functions like BDSOMME and BDNBVAL. The candidate shows limited capability in advanced data manipulation and cannot master table operations, indicating foundational understanding with significant gaps in practical data analysis techniques.

3 List of questions

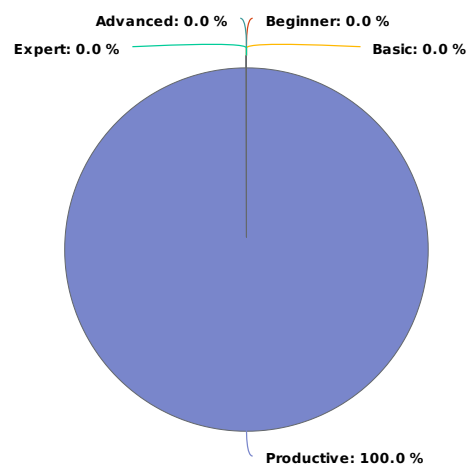
Question ID	Question ID	Question	Time (s)	Status
1	XL365FR00089	Inserer une colonne / Connaître l'impact sur les formules	33s	✓
2	XL365FR00121	Répliquer la dernière action	21s	✗
3	XL365FR00021	Utiliser l'outil Sous-total	1mn02s	✓
4	XL365FR00145	Changer la largeur d'une colonne	11s	✓

Numero	Identifiant	Titre	Temps passé	Correct
5	XL365FR00557	Ajouter, déplacer et nommer une feuille Manip	28s	✓
6	XL365FR00378	Créer une formule avec un adressage absolu et la dupliquer Manip	1mn27s	✓
7	XL365FR00047	Utiliser la fonction de base BDSOMME	1mn50s	✗
8	XL365FR00066	Utiliser un graphique radar	26s	✓
9	XL365FR00153	Faire une mise en page	24s	✗
10	XL365FR00520	Supprimer toutes les notes d'un seul coup Manip	59s	✓
11	XL365FR00057	Insérer des lignes de projection dans un graphique	35s	✗
12	XL365FR00150	Utiliser la fonction de calcul SOMME.SI.ENS	20s	✓
13	XL365FR00017	Mettre à jour un tableau croisé dynamique	20s	✗
14	XL365FR00537	Maîtriser les tableaux Manip	22s	✗
15	XL365FR00093	Recopier une formule sur une grande plage de cellules	37s	✓
16	XL365FR00129	Afficher le quadrillage d'une zone d'impression	18s	✗
17	XL365FR06670	Différencier les fonctions SCAN et REDUCE	29s	✓
18	XL365FR00517	Désactiver le calcul automatique Manip	38s	✓
19	XL365FR00077	Reconnaitre le mode d'affichage "Mise en page"	7s	✗
20	XL365FR00123	Utiliser la fonction de base de données BDNBVAL	13s	✗
21	XL365FR00124	Utiliser la fonctions de base de données BDMOYENNE et MOYENNE.SI	18s	✗
22	XL365FR00386	Créer et manipuler un "Plan" Manip	1mn21s	✓
23	XL365FR00107	Saisir au format scientifique	35s	✓
24	XL365FR00165	Insérer un segment sur un champ	9s	✗
25	XL365FR06651	Différencier les fonctions RECHERCHEV et RECHERCHEX	24s	✗

4 Ranking

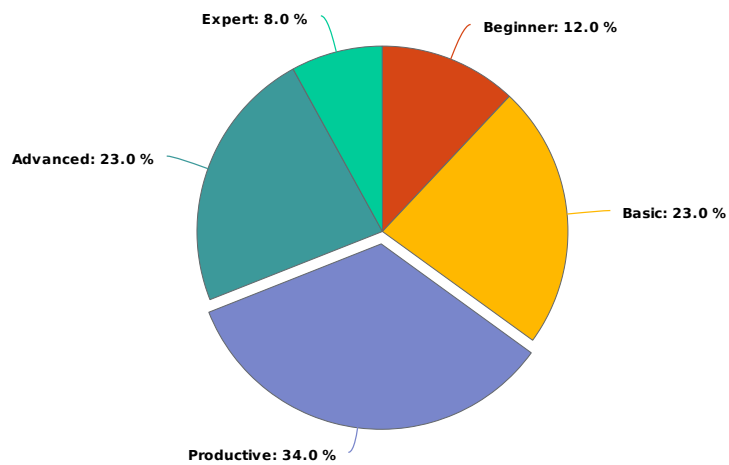
Candidate distribution within your account

The candidate ranks among the 100% of test-takers within your account who have achieved the Productive level.



Candidate distribution among all candidates worldwide who took this test

The candidate ranks among the 34% of test-takers worldwide who have achieved the Productive level.



5 Other informations

Administrator comments

There is no administrator comment.

Candidate comments

The candidate has not left any comment.

Test protocol

No incident occurred during the test.

Exam protocol review comment

No comment for now